## **Instructions for Applying for the NIST Announcement 2006-SGP-01:**

Applicants should download and complete the package that is provided with this Federal Funding Opportunity notice.

The following forms are available as part of the Grants.gov application kit and can be completed through the download application process.

SF-424, Applications for Federal Assistance

SF-424A, Budget Information Non-Construction Programs

SF-424B, Assurances Non-Construction Programs

SF-LLL, Disclosure of Lobbying Activities

CD-511, Certification Regarding Lobbying

In order for an application to be considered complete it must meet all the application documentation requirements stated in the Federal Funding Opportunity notice.

IN AN EFFORT TO ROUTE THE APPLICATION TO THE APPROPRIATE PROGRAM OFFICIALS, APPLICANTS SHOULD <u>INCLUDE ON THE COVER PAGE OF THE TECHNICAL PROPOSAL</u> THE NAME OF THE GRANT AND/OR COOPERATIVE AGREEMENT PROGRAM AGAINST WHICH THEY ARE APPLYING. THE CHOICES ARE:

- (1) Electronics and Electrical Engineering Laboratory (EEEL);
- (2) Manufacturing Engineering Laboratory (MEL);
- (3) Chemical Science and Technology Laboratory (CSTL);
- (4) Physics Laboratory;
- (5) Materials Science and Engineering Laboratory (MSEL);
- (6) Building Research Program;
- (7) Fire Research Program; and
- (8) Information Technology Laboratory Program (ITL)

Applicant may choose to scan or create the necessary documents and then attach them to the application in Grants.gov. The following form that may be required is not available on Grants.gov:

CD-346, Applicant for Funding Assistance

The CD-346, <u>Applicant for Funding Assistance</u> is not available within the Grants.gov application package however it can be found at <u>www.doc.gov/forms</u>. The form can be completed and attached to the application. A wet signature copy of the the CD-346 will be required before an award will be made to the successful applicants.

If you choose to apply via Grants.gov all requirements of the application must be included.

For further information or questions regarding applying electronically for the 2006-SGP-01 announcement please contact Sue Li at sue.li@nist.gov or Christopher Hunton at 301-975-5718 or Christopher.hunton@nist.gov.